

**Contra Costa County Office of Education
2024-25 Student Board Member Eligibility Requirement**

Eligibility: Any student enrolled in a public high school in Contra Costa County who will be a junior or senior in the 2024-25 school year and is not the child or grandchild or a current member of the Contra Costa County Board of Education or Cabinet-level manager for the Contra Costa County Office of Education.

Priority will be given to students who currently attend or have previously attended a CCCOE school or program or have an immediate family member who currently attend or have previously attended a CCCOE school or program.

Term of Office: The Student Board member will serve a term from July 2024 to June 2025.

Time Requirement: The estimated time required for the Student Board member will be to attend regular Board Meetings, which are usually held once a month on a Wednesday at 5 p.m. at the Stewart Building. Board meetings are typically three hours in length. In addition, sufficient time is needed prior to the meeting to review agenda packet materials and prepare a brief update of items you wish to share during the Student Board member update portion of the agenda. And, as needed, time to attend selected committee meetings, events, workshops and trainings.

Attendance: Student Board members are required to attend all regular Board meetings and any other committee meetings or events unless there is an excused absence, as approved and voted on by the full Board. Student Board members may attend meetings in person or virtually via the Zoom link provided. Student Board members are subject to Brown Act rules.
Selection and Appointment of the Student Board Member

Initial Screening: A screening of applications and selection of the finalists will be conducted in a Special Board meeting in June. Selection criteria includes completed application, school of attendance (to have a variety of schools represented over time and to give priority to students who currently attend or have previously attended CCCOE schools and programs), as well as the individual student's background, accomplishments and recommendations from a teacher, counselor or administrator, and fellow student recommendation, if desired.

Interviews: The finalists will be interviewed by an ad hoc Board subcommittee on a date in May/June to be determined based on the number of finalists selected.

Swearing In: August 14 at the regular Board meeting at 5 p.m.